HOW TO SUBMIT A JOB POSTING TO THE CONIFER CHAMBER WEBSITE

Step 1: Go to GOCONIFER.Com and click the Business tab and drop down to "Member Login". Enter your login info. If you need your login information please contact us at (303) 838-5711 or director@goconifer.com

Step 2: On the top of the page there will be a menu- Select "News". a menu will open on the left menu with a button labeled "job postings", click it.

Step 3: Click the green "Add Job Posting" button on the right hand side of the page.

Step 4: Fill out your job posting information. When selecting the dates for your job posting you will need to click on each individual week you would like it to run. To advance to the next month, click the right arrow near the month header.

Step 5: Click "Submit For Approval" at the bottom of the page. This will submit the event for approval by our Operations Team. Typically job postings are approved within one business day.

ALL JOB LISTINGS GO TO OUR PUBLIC FACEBOOK PAGE AND INDEED